

DATE: December 2, 2004

TO: Toledo Terminal Yardmasters
Walb.Hump/Walb.Brick/Ind./PI Dock/SA Hump/Yard K

FROM: J.R. Morris, Terminal Superintendent

SUBJECT: Yardmaster Instruction #65

There still seems to be some confusion concerning T&E lunches.

Crews are to remind the yardmasters when they are due lunch but the yardmasters know when crews are due their lunch and must make arrangement for on time lunches.

When in a yard, crews must be transported to a crew room for lunch. Do not force crews to take lunch on engines in the yard.

If circumstances require a crew to work through lunch, it is up to the yardmaster, NOT THE CREW, to get approval from the trainmaster on duty. Direct any questions concerning the lunch policy to Messrs. Sprandel, Claus or myself.

Govern yourself accordingly!!

Cc: Asst. Term. Superintendents
Trainmasters